

Tender Document

GOVERNMENT MEDICAL COLLEGE, HALDWANI.

Dear Tenderer,

Kindly find enclosed the general terms & conditions along with the proposed list of Printing & Stationary items with specification to be purchased for **Government Medical College & its associated Hospital in Haldwani District- Nainital (Uttarakhand)**

It may kindly be noted that this document comprising all sections is given in good faith and meant to serve only as a guide to the tenderer. The **Government Medical College, Haldwani** is not responsible if any such information is found to be incorrect, partly or in whole and for any deductions, conclusions or interpretations drawn by the tenderer. It is therefore, imperative that the tenderer must obtain and examine for himself all the data, information and particulars required for the satisfactory execution of works. The quantity shown against the items can be increased or decreased to any extent depending upon the actual requirement at the time of issue of Purchase Order. The **Government Medical College** also reserves the right to change any specifications or incorporate any modifications in the list of items or increase or decrease the scope of work if deemed necessary, without assigning any reason whatsoever.

HALDWANI,

DATED 06.10.2016

(Dr. C.P. Bhaisora)
PRINCIPAL
GOVERNMENT MEDICAL COLLEGE
HALDWANI (NAINITAL)

राजकीय मेडिकल कॉलेज, हल्द्वानी

रामपुर रोड, हल्द्वानी- 263139 जिला:-नैनीताल (उत्तराखण्ड)

दूरभाष संख्या:- (05946) 255255, 255926, Ext. 4216, 4365, फ़ैक्स संख्या:- (05946) 282578, e-mail: principal.gmchld@rediffmail.com

निविदा सूचना

राजकीय मेडिकल कॉलेज, हल्द्वानी एवं सम्बद्ध चिकित्सालय हेतु निम्नलिखित सामग्री की आपूर्ति हेतु सीलबन्द निविदायें आमंत्रित की जाती हैं:-

निविदा क्र० स० (1)	सामग्री का नाम (2)	निविदा प्रपत्र का मूल्य (₹ में) (3)	धरोहर राशि (₹0 एम0 डी0) (₹ में) (4)	निविदा खोलने की तिथि एवं समय (5)
12	Printing & Stationary items हेतु निविदा।	568/- (500.00+13.5% Vat)	20,000.00	24.10.2016 (4.00 P.M)

निविदा प्रपत्र जिसमें कि समस्त विवरण अंकित है, नॉनरिफ़न्डेबल नकद/बैंक ड्राफ्ट द्वारा क्रय विभाग कार्यालय प्राचार्य राजकीय मेडिकल कॉलेज हल्द्वानी, जिला नैनीताल से किसी भी कार्य दिवस में निविदा खोलने की तिथि पूर्वान्ह: 11:30 बजे तक अंकित धनराशि के भुगतान पर प्राप्त किये जा सकते हैं। उक्त तिथि को अवकाश होने पर निविदायें अगले कार्यदिवस में प्राप्त की जायेंगी व खोली जायेंगी। यदि निविदा प्रपत्र स्पीड पोस्ट द्वारा मंगाया जाना है तो अतिरिक्त ` 50.00 (रु० पचास मात्र) की धनराशि देय होगी। निविदा प्रपत्र हेतु बैंक ड्राफ्ट प्राचार्य राजकीय मेडिकल कॉलेज के नाम निरूपित होगा जो कि हल्द्वानी में देय होना चाहिए। स्पीड पोस्ट द्वारा भेजा गया निविदा प्रपत्र यदि देर से प्राप्त होता है तो राजकीय मेडिकल कॉलेज हल्द्वानी की कोई जिम्मेदारी नहीं होगी। निविदा उपरोक्तानुसार अंकित तिथि एवं समय पर खोली जायेगी। प्राचार्य राजकीय मेडिकल कॉलेज, हल्द्वानी को बिना कारण बताये निविदा को पूर्ण रूप से/अंश में स्वीकार/निरस्त करने का पूर्ण अधिकार होगा।

दूरभाष संख्या:- 05946-255255, 255926 Ext. 4216, 4365, फ़ैक्स संख्या:-05946-282578

विज्ञापन सं- 41/Printing & St. items/जी0एम0सी0/क्रय/2016-17

प्राचार्य

GOVERNMENT MEDICAL COLLEGE, HALDWANI.

& its Associated Hospital in Haldwani

TENDER DOCUMENT

CONTROL SLIP

Tender No.	:	/12/Printing & Stationary Items/Purchase/ GMC/2016-17
Name of the Firm	:	
Address of the Firm	:	
No. of pages	:	29 (Twenty Nine)
Tender fees	:	` 568/- (` 500.00+13.5% Vat) (` Five Hundred Sixty Eight only)
Last date of receiving tenders (time)	:	24.10.2016 (1.30 P.M.)
Date of opening of tenders (time)	:	24.10.2016 (4.00 P.M.)

- N.B.**
1. Kindly go through the enclosed "**terms and conditions**" thoroughly. The tender forms should be complete in every respect.
 2. Kindly ensure that different parts of the bid are submitted in clearly marked separate sealed envelopes.

Tender Document

GOVERNMENT MEDICAL COLLEGE, HALDWANI.

Tel. No: (05946) 255255,255926

Fax No: (05946) 282578

TENDER DOCUMENTS

CHAPTER-1

INSTRUCTION TO BIDDER

1. Sealed Tenders are invited from Printers & Retailers only for the supply of the following items for Government Medical College and its associated Hospital in Haldwani, Distt. Nainital (Uttarakhand): -

Tender No.	Particular of Items (1)	Cost of Tender Document (In `) (2)	Earnest Money Deposit (In `) (3)	Dt.& time for Opening of Tender (4)
12	Printing & Stationary items हेतु निविदा।	568/- (500.00+13.5% Vat)	12,000.00	24.10.2016 (4.00 P.M)

The Tender booklet containing terms & conditions, item details, specification, can be obtained from the **Purchase Department, Office of the Principal, Government Medical College, Rampur Road, Haldwani-263139 Distt:- Nainital (Uttarakhand)**, on any working day upto 24.10.2016 by 11:30 A.M. after submission of non-refundable Cash/Demand Draft of ` 568.00 favouring Principal, Government Medical College, Payable at Haldwani. Additional postal charges of ` 50/-(Rupees fifty) should be added if the Tender form is requisitioned through post. The Government Medical College will not be responsible for any postal delay. **The last date for submitting the Tender is upto 24.10.2016 at 1.30 PM.**The Principal Government Medical College, Haldwani reserves the right to reject or accept in full or in part any or all the Tenders received without assigning any reasons thereof.

2. Tenders should be submitted to the **Tender Box/Purchase Department, Office of the Principal, Government Medical College, Rampur Road, Haldwani-263139 District-Nainital (Uttarakhand) under sealed cover latest by 24.10.2016 (1.30 P.M) failing which bid shall be declared non-responsive.**The **Principal, Government Medical College**, Haldwani reserves the right to reject one or more tenders without assigning any reason thereof.
3. The tender forms should be clearly filled in ink legibly or type written giving full address of the tenderers.
4. The tenderers should quote the rates and amount tendered by him/ them in figures as well as in words. Alteration if any unless legibly attested by the tenderers, with their full signature, shall invalidate the tender.
5. The tenders should be signed by the tenderer himself/ themselves or his/their authorized agent on his/their behalf. In case the tender is signed by the authorized signatory/agents, the authority letter in their favour shall be enclosed with the tender.
6. Sealed tenders are to be submitted as per the format submitted in two parts i.e; **Part- I Technical bid & Part- II Financial bid. The original format of technical & financial bid (As is given in Annexure "A" & "B" in chapter-6) should be duly filled up and to be submitted along with desired documents in respective parts of the bid.**
7. True attested copy of sales tax registration certificate upto date, Turnover proof, Sales tax clearance certificates/ latest VAT Challan Slip attested by a gazetted officer/self attested along with **original**

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affidavit of Rs 10/- Stamp Paper duly notarized as per the prescribed format given in the tender document and required FDR/Bank Guarantee as EMD, must be attached with the tender **Part-I (Technical Bid**. The technical bid of the tenderer must also contain the name of the items quoted, its serial no. (as is given in the Tender Document), detailed specification, company catalogue, list of accessories, brand name etc.along with dealer/distributor's **authorization certificate (if quoted other than manufacturer)**. Otherwise the tender may be considered for rejection.

8. The tenderer should clearly state whether they are the manufacturers, accredited agents, sole representatives of the Principals along with attested certificate confirming their status in the Technical bid.
9. The Tenderer should submit the details of earlier supplies made in India of the offered items and submit the user certificate in this regard in the technical bid. **(Not applicable for Printing & stationary items)**
10. The tenderer will arrange to demonstrate at College site the offered model for technical evaluation within 15 days time from date of opening of Technical bid or as per the decision of Purchase Committee. Failure to demonstration of the offered item by supplier in stipulated period will attract rejection of the bid. In case the item/equipment cannot be demonstrated at college site due to technical reason the bidder may arrange the demonstration on any other nearest place with the written permission of competent authority as a special circumstance. But all the cost pertaining to attending the said demonstration by technical & purchase committee member will be said bidders account. **(Not applicable for Printing & stationary items)**
11. The Tenderer must submit the technical compliance statement on the offered items in comparison to required specification of the tender. The deviation must be clearly highlighted against each point. The compliance statement must be enclosed in technical bid along with product data sheet. **(Not applicable for Printing & stationary items)**
12. Maximum supply time complete in all respect including commissioning at site should be within **five (05) weeks** from the date of purchase order. All the delivery schedule with definite date of delivery & commissioning which should not be more than five (05) weeks at destination **i.e; Central Store, Dr. Susheela Tiwari Government Hospital Haldwani-263139 District-Nainital, (Uttarakhand)** taking into cognizance of all lead times must be indicated in the **Tender Part-II (Financial bid)**.
13. The tenderer should take care that the rates and amounts are written in such a way that interpolation is not possible. Price should be duly typed in words as well as in figures. No blank space should be left, which would otherwise make the tender liable to rejection.
14. **The tenderers shall use the original tender format as enclosed in the tender booklet for submitting their offer duly signed by them on each page.** Item wise rates indicating units can be offered on letterhead of the firm. Additional pages may be attached for providing supplementary information wherever needed. **No Financial information should be given in the Technical Bid (Chapter-6, Part-I, Annexure "A")** Otherwise it will be considered for rejection.
15. **The price proposal of 08 years Labour Annual Maintenance Contract (LAMC) & Comprehensive Annual Maintenance Contract (CAMC) of the quoted equipment as per enclosed format on page no. 21 of this Tender Document should be submitted in Financial Bid. (Part- II)** In absence of that the Tender may be rejected. The Financial Bid will be evaluated taking equipment price & eight (08) years CAMC price into consideration. The service tax on AMC & CAMC must be clearly mentioned whether inclusive or exclusive. If exclusive, rate must be mentioned clearly. The Price bid information may also be given on soft

Tender Document

copy (i.e CD/floppy) & to be kept in Financial Bid Envelope. The Price proposal of LAMC/CAMC should be Quoted in Indian Rupees only. If the rate of VAT/Service tax are not mentioned clearly, it will be presumed that the quoted price are inclusive of VAT/ Service tax. **(Not applicable for Printing & stationary items)**

16. The tenderer must submit an undertaking from the manufacturer/Principal company that “The manufacturer/Principal company will ensure smooth services to the equipment and supply of parts through alternative network if the distributor/dealer or Indian agent failed to provide LAMC/CAMC & warrantee services to the equipment”. They will also undertake to ensure the supply of the parts for the equipment for 10 years from the date of purchase/commissioning. **(Not applicable for Printing & stationary items)**
17. The tenderer and its manufacturer must agree to the condition as mentioned in Labour Annual Maintenance Contract (LAMC) & Comprehensive Annual Maintenance Contract (CAMC) agreement format enclosed in page 21 to 25 of the tender booklet. The successful tenderer is also required to submit the Bank Guarantee agreement (CAMC/LAMC) enclosed on page no. 21 of the tender document. **(Not applicable for Printing & stationary items)**
18. **The Part-1 (Technical bid) & Part-2 (Financial bid)** along with required documents should be sealed in separate envelopes subscribing as Technical bid & Financial bid respectively on top of it along with the name & address of the bidder. Further the bidder must put both the sealed envelopes into a big envelope and sealed it properly and subscribing its name & address in left hand corner along with the tender reference number on top of it.
19. **₹ 12,000.00 (Rupees Twelve Thousand only) shall be deposited by the Tenderer as Earnest money deposit (EMD).** Earnest money shall be paid in the form of **Fixed deposit receipt pledged to Principal, Government Medical College, Haldwani or Bank Guarantee** in favour of the **Principal, Government Medical College**, payable at **Haldwani**. The EMD should be enclosed with the **Part- I (Technical bid)** of the tender failing, which the tender will be rejected. EMD in any other form will not be accepted.**The validity of EMD should be at least 1 year 45 days. EMD of lesser period will be treated as non-responsive & rejected. EMD can also be pledged as security deposit for successful tenderer.**
20. In case of indigenous goods the price quoted should be in Indian Rupees & on F.O.R. site i.e.; **Central Store, Dr. Susheela Tiwari Govt. Hospital Haldwani-263139 District-Nainital (Uttarakhand)** basis inclusive of all levies and duties except taxes wherever applicable which should be indicated in the offer clearly. The rates of sales/ trade tax should be clearly indicated wherever chargeable. If the rates of VAT/Tax etc are not mentioned it will be presumed that the quoted rates are Inclusive of VAT/Tax. The Financial bid will be evaluated taking quoted Printing & Stationary items price into consideration.
21. the tenderer should submit the price offer in foreign currency for FOB Value. Insurance, freight up to Haldwani and Agency commission if any should also to be mentioned separately. The offer should also indicate what is the present custom tariff/duty including Excise duty for said item under import. **The charges for** carrying & forwarding, Custom Clearing Charges etc. if any should also to be mentioned separately for the said items for delivery at hospital site. The tenderer can also quote the said items in Indian Rupees on FOR site basis i.e; **Central Store, Dr. Susheela Tiwari Govt. Hospital Haldwani-263139 District-Nainital (Uttarakhand)** Rates of Trade Tax/Other taxes/Duties chargeable should also be indicated clearly. **(Not applicable for Printing & stationary items)**
22. The tenderer has to ensure to enclose the following documents in their bid otherwise the tender may be rejected.

Check List of Documents

Sl. No.	Documents
A.	<u>Document to be enclosed in Technical bid envelops:</u>
1.	EMD Amount (In shape of Bank Guarantee/Fixed Deposit Receipt) for One year & 45 days
2.	Dully filled up form as given in annexure 'A' of the tender booklet.
3.	Copy of Trade tax/central trade tax/VAT registration certificate (Self attested/attested)
4.	Trade tax clearing certificate/latest VAT Challan. (Self attested/attested)
5.	Notarized Affidavit in Rs.10/- stamp paper as per prescribed format given in the tender
6.	CA Certified turnover certificate for last three financial year or CA Certified balance sheet showing turnover/sales for last three year.
7.	Authorized letter of dealership or industry registration certificate in case of manufacturer.
8.	Technical details & catalogue of the quoted items,
9.	Any other documents as mentioned in the tender booklet or relevant to tender.
B.	<u>Document to be enclosed in Financial bid envelops:</u>
1.	Dully filled up form as given in annexure 'B' of the tender booklet.
2.	Price information on prescribed price bid format.
3.	Any other documents as mentioned in the tender booklet or relevant to tender.

CHAPTER-2

CONDITION OF CONTRACT AND RESTRICTION

The said tender will be governed by following terms and conditions.

1. **Only Printers & Retailers are eligible for participation in this tender.** Documentary proof for printers & retailers to be enclosed by the tenderer in the **Technical Bid (Part-I). The tenderers having minimum turnover of Rupees Five Lakhs for the last financial year are eligible for participation in the tender. Sub-letting is not allowed.** Documentary proof such as Chartered Accountant Certified balance sheet showing turnover of said business/turnover certificate to be enclosed by the tenderer in the **Technical Bid**. Otherwise the tender will not be considered
2. The tenderer would be deemed to have considered and accepted all the terms and conditions mentioned in these tender documents. No enquiries, verbal or written shall be entertained in respect of acceptance or rejection of the tender. Any action on the part of the tenderer to influence any person of the organization will make the tender liable to rejection.
3. The number/ quantity shown in the list of items may be increased or decreased to any extent depending upon the actual requirement and the order for supply can be divided into quarterly/monthly requirement basis as per the discretion of the government Medical College Haldwani.
4. The **Principal, Government Medical College, Haldwani** reserves the right to cancel/reject in full or in part any tender without assigning any reasons and to relax (to any degree) one or more of the conditions of this tender in any case.
5. The tenderer shall specify after sales services/facilities during and after the effective guarantee/warranty period. The tenderer shall also confirm to free installation/ commissioning, demonstration and training of the concerned staff of the department. (**Not applicable for Printing & Stationary items**)
6. In the case of placement of Purchase Order, the Vendor (the tenderer whose tender is accepted) shall have to confirm the non-acceptance of the Purchase Order on or before three (3) days from the date of the dispatch of Purchase Order, otherwise it will be deemed that the offer is acceptable to the Vendor.
7. The **Principal, Government Medical College, Haldwani** or the authorized representative **may in writing make any revision or change in the Purchase Order**, including additions or deletions from the quantities originally ordered or in the specifications or drawings. If any such revision/change affects the price or delivery, the same shall be subjected to the adjustment of price/delivery, where required on a reasonable basis by mutual agreement in writing. The Vendor should communicate this within 7 days of the date of dispatch of such orders by the **Government Medical College, Haldwani**.
8. The **Principal Government Medical College, Haldwani** reserves the right to cancel the Purchase Order or any part thereof and shall be entitled to revise the contract wholly or in part by a written motion to the Vendor, if (a)The Vendor fails to comply with the terms of the Purchase Order including specifications and other technical requirements. (b) The Vendor becomes bankrupt or goes into liquidation. (c) The Vendor fails to deliver the goods in time and/or does not replace the rejected goods promptly. (d) A receiver is appointed for any of the property owned by the Vendor.

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9. Upon receipt of the said cancellation notice, the Vendor shall discontinue all work of the Purchase Order and matters connected with it.
10. **12,000/- (Rupees Twelve Thousand only) shall be deposited by the Tenderer as Earnest money deposit (EMD).** Earnest money shall be paid in the form of **Fixed deposit receipt pledged to Principal, Government Medical College, Haldwani or Bank Guarantee** in favour of the **Principal, Government Medical College**, payable at **Haldwani**. The EMD should be enclosed with the **Part- I (Technical bid)** of the tender failing, which the tender will be rejected. EMD in any other form will not be accepted. **The validity of EMD should be at least 1 year 45 days. EMD of lesser period will be treated as non-responsive & rejected. EMD can also be pledged as security deposit.**
11. Successful bidder will have to submit security deposit/performance security to the tune of 10% of the order value. Security deposit shall be furnished in the form of Fixed deposit receipt pledged to Principal, Government Medical College, Haldwani or Bank Guarantee in favour of the Principal, Government Medical College, payable at Haldwani. The security deposit/ performance security is refundable/valid sixty days beyond the date of completion of all contractual obligations of the supplier/bidders including warrantee/guarantee obligation.
12. **No Interest is payable by Government Medical College, Haldwani on the EMD and Security deposit amount.**
13. Unless otherwise specified in the order, the order price shall remain firm and will not be subjected to escalation of any description during the pendency of the order, notwithstanding the change in the cost of material, labour and/ or taxes variations, duties and other levies on raw materials and components that may take place while the order is under execution even if the execution of the order is delayed beyond the completion date specified in the order for any reason whatsoever. But if the price of the any item goes down the benefit of decrease price to be extended by the successful tenderer to the government Medical college, Haldwani.
14. In case of indigenous goods the price quoted should be in Indian Rupees & on F.O.R. i.e; Central Store, Dr. Susheela Tiwari Govt. Hospital Haldwani-263139 District-Nainital (Uttarakhand) basis inclusive of all levies and duties except taxes wherever applicable which should be indicated in the offer clearly. The rates of sales/ trade tax should be clearly indicated wherever chargeable.
15. In case of imported goods the tenderer should submit the price offer in foreign currency for FOB Value. Insurance, freight up to Haldwani and Agency commission if any should also to be mentioned separately. The offer should also indicate what the present custom tariff/duty is including Excise duty for said item under import. The charges for carrying & forwarding, Custom Clearing Charges etc. if any should also to be mentioned separately for the said items for delivery at hospital site. The tenderer can also quote the said items in Indian Rupees on FOR site basis i.e; Government Medical College, Rampur Road, Haldwani, Distt. Nainital (Uttarakhand). Rates of Trade Tax/Other taxes/Duties chargeable should also be indicated clearly. If the rates of VAT/Trade Tax are not mentioned it will be presumed that the quoted rates are Inclusive of VAT/Trade Tax. **(Not applicable for Printing & Stationary items)**
16. The offer of the tenderers shall initially remain valid upto 31st October 2017 and can be extended further for another 02 (Two) years on mutual consent of both the parties (Principal Government Medical College Haldwani & the Tenderer) No change in rates, terms and condition will be allowed during the validity of the said tender.

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17. All goods or materials shall be supplied by the Vendor strictly in accordance with the specifications, other attachments and conditions stated in the tender offer and Purchase Order and alterations of these conditions shall not be made without the permission of the **Principal, Government Medical College, Haldwani** in writing, which must be obtained before any work against the order is commenced.
18. The supplier shall provide guarantee/warranty to all the materials/goods/equipment for a minimum period of 24 (twenty four) months from the date of the delivery & satisfactory installation of the Items. The guarantee on materials/goods/equipment will cover any trouble or cheating originating with the manufacturing, design, materials, workmanship, non-supply of any standard attachment or operating characteristics. The supplier shall have to make at site repair and replacement of defective parts to permit the material to function in accordance with the specifications and to fulfill the foregoing guarantees at the earliest to the satisfaction of authorized representative of Medical College. **(Not applicable for Printing & Stationary items)**
19. In case of any trouble or defect originating as per clause 17 & 18 then the supplier will have to furnish and install the proper materials/equipment and the cost of such materials/equipment will not be borne by the Government Medical College, Haldwani and the replaced materials/equipment shall be similarly guaranteed/Warranted for remaining period or 36 (thirty six) months from the date of the satisfactory supply & installation of the equipment whichever is least. **(Not applicable for Printing & Stationary items)**
20. The supplier will be provide the service during warrantee period without any delay. The delay in service causing breakdown beyond 48 hours will affect penalty @ 0.1% of equipment value per day basis. **(Not applicable for Printing & Stationary items)**
21. In case of delay in providing the warrantee services the Government Medical College, Haldwani may remove any defective materials, at the supplier's expense. **(Not applicable for Printing & Stationary items)**
22. In the event that the items /materials supplied do not meet the specifications and/are not in accordance with the drawings data sheets or the terms of the Purchase Order and rectification is required at site, the Government Medical College, Haldwani shall notify to the supplier giving full details of differences. The supplier shall attend the site within 3(three) days of receipt of such notice to meet and agree with representative of the Government Medical College, Haldwani about the action required to correct the deficiency.
23. If the supplier fails to attend meeting at site within the time prescribed above, the Government Medical College, Haldwani may immediately get the same rectified and supplier shall reimburse to the Government Medical College all costs and expenses incurred by the **Government Medical College, Haldwani** in removing such trouble or defect.
24. All equipment/ materials/ Items supplied by the Vendor, in pursuance to this tender irrespective of whether the engineering, design-data or other information has been furnished, reviewed or approved by the Government Medical College, Haldwani shall be guaranteed to be of the best quality of their respective kind (unless otherwise specifically authorized in writing by the **Government Medical College, Haldwani**) and shall be free from faulty design (to the extent such design is not furnished by the Government Medical College, Haldwani), workmanship and materials and to be of sufficient size and capacity and of proper materials so as to fulfill all conditions in all respects and operating conditions, if any specified in the Purchase Order. **(Not applicable for Printing & Stationary items)**

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25. The supplier shall furnish **a performance security of 10% of the equipment value to all the material/goods for a minimum period of 26 month against the satisfactory performance of the equipment during the effective guarantee period** and this will be released after the completion of the said period. **(Not applicable for Printing & Stationary items)**
26. 100% payment would be released initially i.e. within 60 days from the date of receipt or inspection of complete items / equipment at the (Government Medical College, Rampur Road, Haldwani, Distt:- Nainital (Uttarakhand) whichever is later)
27. In case of imported items the letter of credit will be established on 100% of C.I.P. destination value with the condition that 80% payment will be made on delivery at site and balance on satisfactory testing/installation of the equipments/instruments, submission of LAMC/CAMC and other relevant papers pertaining to all statutory clearances (to be done at the Vendor's end). **(Not applicable for Printing & Stationary items)**
28. Delivery time period shall be a maximum of (05) five weeks from the date of purchase order and no variation shall be permitted normally without prior authorization obtained from competent authority.
29. In the event of delay in making delivery by the supplier, it will be at the discretion of the **Government Medical College, Haldwani** to receive delivery or Purchase from other available source at higher price and the differential amount of said purchase can be recovered from the supplier's pending payment/ EMD/ security.
30. Forced Majeure shall mean and be limited to the Any war/ hostilities, Any riot or civil commotion, Any earthquake, flood, tempest, lightning or other natural physical disaster, Any strike, or lock out (only those exceeding 10 continuous days in duration) affecting the performance of the supplier's obligation.
31. The supplier shall intimate the **Government Medical College, Haldwani** by a registered letter duly certified by Local Chamber of Commerce or Statutory authorities, at the beginning and end of the above causes of delay, within seven (7) days of occurrence and cessation of such Forced Majeure conditions. In the event of delay lasting for over one month, it arising out of causes of Forced Majeure, the Government Medical College, Haldwani reserves the right to cancel the order and the provisions governing termination stated under Articles Act shall apply.
32. In the event of delay in delivery and/ or unsatisfactory manufacturing progress and supply, the **Government Medical College, Haldwani** has the right to cancel the Purchase Order in whole or in part without liability for cancellation charges.
33. In the event of rejection of non-conforming goods the Vendor shall be allowed, without any extension of delivery time to correct the non-conformities. Should however the Vendor fail to do so within the stipulated time, the Government Medical College, Haldwani may cancel the order.
34. No payment shall be made for rejected goods/ materials nor the suppliers would be entitled to any claim for such Items /materials.
35. Rejected goods /materials would be removed by the suppliers from the site within two weeks of the date of rejection at their own cost. In case the goods/ materials are not removed, they will be auctioned at the risk and responsibility of the suppliers without any further notice.

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36. For delays arising out of Forced Majeure, the supplier shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Forced Majeure and neither the Medical College nor the supplier shall be liable to pay extra cost provided it is mutually established that Forced Majeure conditions did actually exist.
37. The supplier shall categorically specify the extent of Forced Majeure conditions prevalent in his works (such power restriction etc.) at the time of submitting the bid and whether the same have been taken into consideration or not in the quotations.
38. In case of not honoring the Purchase Order the **Principal, Government Medical College, Haldwani** will have the right to impose penalty as deemed fit and to resort to make purchase at the supplier's cost and risk and also to forfeit the security deposit/EMD/Performance Bank Guarantee of the supplier or to impose penalty as deemed fit.
39. In the case of non-supply of equipment/materials within the stipulated period, it will be at the discretion of the **Principal, Government Medical College, Haldwani** to accept delivery with late delivery clause @ ½% per week to the maximum extent of 5% of the ordered value for delayed supplies as liquidated damages.
40. All disputes and questions, if any arising between the **Government Medical College, Haldwani** and the Vendor out of or in connection with the terms and conditions contained herein as to the construction or application thereof, or the respective rights and obligations of the parties there under or as to any clause or thing herein contained or by reason of the supply or failure or refusal to supply any Items /materials or as to any other matter in any way relating to these, shall be referred to a single arbitrator, in case the parties agree upon one, otherwise two arbitrators, one to be appointed by the Vendor and the other by the **Government Medical College, Haldwani** and an umpire in accordance with and subject to the provision of Indian Arbitration Act, 1940 for any statutory replacement or modifications thereof for the time being in force. The venue of such arbitration shall be at **Haldwani, Uttarakhand (India)**. The decision of the arbitrator shall be final and binding upon both the parties. The jurisdiction of Nainital Courts only shall be the venue for settling legal disputes if any.

(Dr. C.P. Bhisora)
PRINCIPAL
GOVERNMENT MEDICAL COLLEGE
HALDWANI (NAINITAL)

Tender Document

CHAPTER-3

The requirements of goods for Government Medical College & it's associated hospital are as follows: -

प्रिंटिंग (सैक्सन-ए)

Sl. No	ITEMS/SPECIFICATION	TENTATIVE REQUIRED QTY.
1	Examination Copies 24 pages 60 G.S.M	6000
2	Examination Copies 8 pages 60 G.S.M	12000
3	Examination Copies 4 pages 60 G.S.M	2500
4	Medicine Register with hard binding, size – 16x26 half (125 pages), 70 GSM laser paper	20 Register
5	Postmortem Register, Size 17"x 27" full (100 pages) 210 GSM paper with binding & side perforated.	20 Register
6	IPD Record Register, 200 pages, 20"x30" half (200 sheets) (page 01-400) 70 GSM with numbering & Juz binding	10 Register
7	OPD Register, Size:- 20"x30" half (500 sheets) (page 01-1000)70 G.S.M with index, numbering & Juz binding	50 Register
8	O.T Register, 20"x30 half" (500 sheets) (page 01-1000) 90 GSM, paper index with numbering & Juz binding	10 Register
9	Library Card	
(a)	Catalogue Card 7.5cmx12.5cm	100
(b)	Book Packet 7.5cmx6.0cm	100
(c)	Book Card 8.0cmx5.5cm	100
(d)	Book slip 18.5cmx10.5cm	100
(e)	Spin level 3.0cmx5.0cm	100
(f)	Reader's Card (White, Green, Blue & Red	100
(g)	Reader's Card Slip (4.5cmX4.5cm)	100
10	Blood Bank	
(a)	Blood Bank stickers (Yellow) (Gummed) 4"x3", single side print	100
(b)	Blood Bank stickers (White) (Gummed) 4"x3", single side print	100
(c.)	Blood Bank stickers (Pink) (Gummed) 4"x3", single side print	100
(d)	Blood Bank stickers (Green) (Gummed) 4"x3", single side print	100
(e)	Blood Bank Certificate (230 GSM glossy sheet) double colour, A4 Size,	5000
(f)	Volumetry Blood Donor Card 210 GSM Double Side/Double Colour print	500

Tender Document

Sl. No	ITEMS/SPECIFICATION	TENTATIVE REQUIRED QTY.
11 (a)	Donor Card (9"x6") Both side print, 250 G.S.M	12000
(b)	Card (9cmx6cm) single side print	100
12 (a)	Visiting Cards (single colour) (Taj Brand)	100
(b)	Visiting Cards (single colour) (Synthetic)	100
(c)	Visiting Cards (Double colour) (Taj Brand)	100
(d)	Visiting Cards (Double colour) (Synthetic)	100
13	Antenatal /Immunization Card 9" x 11 both side Print, 250 G.S.M	100 Cards
14	Card 9"X4" both side print	100 Cards
15	Envelopes Printed (X- Ray) Yellow Cover Paper 80 G.S.M	
(a)	Size 14.5"x 17.5" (Yellow), single side print, 80 G.S.M	500
(b)	Size 12.5" x 15.5 "(Yellow), single side print 80 G.S.M	500
(c)	Size 10.5" x 12.5 "(Yellow), single side print 80 G.S.M	500
(d)	Size 8.5" x 10.5 "(Yellow), single side print 80 G.S.M	500
16 (a)	Envelopes Printed Size 9" x 4" (White)	500
(b)	Envelopes Printed Size 11" x 5" (White)	500
17	Pad A4 Size, 50x2 with perforating & numbering Sample A 75 G.S.M	10 Pad
18	Complaint Book A4 Size, 2x100 page with binding (90 G.S.M paper) (1 st copy original, 2 nd copy Duplicate)	10 Pad

- The number/ quantity shown in the above list of items may be increased or decreased to any extent depending upon the actual requirement. The order for supply can be divided into quarterly/monthly requirement basis as per the discretion of the Principal, Government Medical College, Haldwani
- Samples of the Printing items need to be enclosed with the Technical Bid Part-I of the Tender Document.

Tender Document**स्टेशनरी (सैक्सन - बी)****(नमूने (Sample) संलग्न करना अनिवार्य है।)**

Sl.No.	ITEMS/SPECIFICATION	TENTATIVE REQUIRED QTY.
1	All Pin Container	30 Nos.
2	All Pin (Gross Weight/Net Weight 70 Gms.Box) (Zebra)	52 Pkt.
3	Attendance Register Ordinary (Q6)	25 Nos.
4	Attendance Register Ordinary (Q4)	20 Nos.
5	Attendance Register Ordinary (Q2)	28 Nos.
6	Attendance Register Big (Long) Q2 Preferably Arun or similar Brand	30 Nos.
7	Carbon paper Black (Pkt.) (Kores) 503 no.	90 Pkt.
8	Carbon paper Blue (Pkt) (Kores)	40 Pkt.
9	Catack of file (File patti) (01 Bunch of 36 no. size)	70 Bunch
10(a)	Chalk Box dustless white (10 Stick in a Box)	100 Box
(b)	Chalk Box dustless coloured (10 Stick Box)	50 Box
11(a)	Computer Paper Continuation sheet (70G.S.M) Size: -10"x12"x1 (Century or equivalent)	50 Ream
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: -10"x12"x1 (Century or equivalent)	50 Ream
(c)	Computer Paper Continuation sheet (100 G.S.M) Size: - 10"x12"x1 (Century or equivalent)	40 Ream
12 (a)	Computer Paper Continuation sheet (70G.S.M) Size: -10"x12"x2 (Century or equivalent) 1000 Sheets (500 Main Sh.+ 500 Carbon Sh.)	40 Ream
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: -10"x12"x2 (Century or equivalent) 1000 Sheets (500 Main Sh.+ 500 Carbon Sh.)	40 Ream
(c)	Computer Paper Continuation sheet (100 G.S.M) Size: - 10"x12"x2 (Century or equivalent) 1000 Sheets (500 Main Sh.+ 500 Carbon Sh.)	40 Ream
13(a)	Computer Paper Continuation sheet (70 G.S.M) Size: -10"x12"x3 (Century or equivalent) (250 Main Sh.+250 (i) Carbon Sheet + 250 (ii) Carbon Sheet.)	30 Ream
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: -10"x12"x3 (Century or equivalent) (250 Main Sh.+250 (i) Carbon Sheet + 250 (ii) Carbon Sheet.)	10 Ream
(c)	Computer Paper Continuation sheet (100 G.S.M) Size: -10"x12"x3 (Century or equivalent) (250 Main Sh.+250 (i) Carbon Sheet + 250 (ii) Carbon Sheet.)	05 Ream
14 (a)	Computer Paper Continuation sheet (70 G.S.M). Size: - 10"x12"/2 x1 (Century or equivalent) (1000 Sheets)	40 Ream
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: - 10"x12"/2 x1 (Century or equivalent) (1000 Sheets)	40 Ream

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(c)	Computer Paper Continuation sheet (100 G.S.M) Size: - 10"x12"/2 x1 (Century or equivalent) (1000 Sheets)	40 Ream
15 (a)	Cash Book Q2	06 Nos.
(b)	Cash Book Q4	06 Nos.
(c)	Cash Book Q6	06 Nos.
(d)	Cash Book Q8	06 Nos.
(e)	Cash Book Q10	06 Nos.
(f)	Cash Book Q12	06 Nos.
16	Damper	10 Nos.
17	Dak Pad	20 Nos.
18	Engagement pad	10 Nos
19 (a)	Envelops laminated inside, Size:- A4 (Plain) (Yellow)	200 Nos
(b)	Envelops laminated inside, Size:- A3 (Plain) (Yellow)	20 Nos
20	Fabric Bottle (Camel or equivalent)	20 Nos
21	Fevi Quick 5 ml./ 15 gm./ 8 gm./ 5 gm.	30 Nos each
22	File Tag Big (Bunch) (Green) Length: 17" (1x100 nos.)	50 Bunch
23	File Tag Small (Bunch) (White) (Nylon) Length: 6" (1x40 nos.)	25 Bunch
24	Fluid (Correction fluid) 7ml.	30 Nos
25	Glass Marking Pencil (HB/Natraj)	20 Nos
26 (a)	Gum Bottle (Camel) 150 ml.	10 Nos.
(b)	Gum Bottle (Camel) 700 ml.	20 Nos.
27(a)	Gum Bottle (Camel) 100 ml.	15 Nos.
(b)	Gum Tube (18 ml.)	25 Nos
28	High lighter pen, different colours	25 each
29	Index File (Leather binding)	20 Nos
30	Index File (Ordinary.)	40 Nos
31	Log Book (Vehicle)	06 Nos
32	Legal size paper (F.S Paper) (Century)	10 Nos
33	M B Book (Measurement Book)	02 Nos
34	Paper Weight	20 Nos.
35	Pencil (Natraj)/HB	100 Nos
36	Photocopy Paper 75 G.S.M, Size:- 297x420mm. (A 3), Century or equivalent. (500 Sheets)	10 Ream
37	Photocopy Paper 75 G.S.M, Size: - 210x297mm. (A4), Century or equivalent. (500 Sheets)	600 Ream
38	Punch Machine Single Hole (Kangaroo)	10 Nos
39	Account Register Q4 size:- 13"x16" ,75 GSM, A Grade Paper, 250 Page approx. (Arun) or similar Quality	04 Nos

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40	Account Register Q5 size:- 13"x16" ,75 GSM, A Grade Paper, 320 Page approx. (Arun) or similar Quality	03 Nos
41	Account Register Q6 size:- 13"x16" ,75 GSM, A Grade Paper, 380 Page approx. (Arun) or similar Quality	04 Nos
42	Register Q2 (Ordinary)	10 Nos.
43	Register Q4 (Ordinary)	10 Nos
44	Register Q6 (Ordinary)	10 Nos
45	Riffle Big (Reynold) blue & Red	50 Nos. each
46	Rough pad A4 Size (1x100)	05 Pad
47	Ruler Plastic 6' (Camel or equivalent)	20 Nos
48	Ruler Plastic 12' (Camel or equivalent)	25 Nos
49	Sharpener Big/Small (Natraj or equivalent)	25 Nos
50 (a)	Stamp Pad (small) (Ashoka/Chelpark etc.) (95mm.x52mm.)	25 Nos.
(b)	Stamp Pad (medium) (Ashoka/Chelpark etc.) (110mm.x70mm.)	25 Pad
(c)	Stamp Pad (Big) (Ashoka/Chelpark etc.)	25 Each
51	Stapler Machine Big (Kangaroo) HP-45	05 Nos.
52	Stapler Machine HD 1217 Kangaroo	01 Nos.
53	Stapler Machine small (10D) (Kangaroo)	25 Nos.
54	Stapler Pin Big (24/16) (Kangaroo) 01 Pkt. (10 Nos)	20 Nos.
55	Stapler Pin Small, No. 10-1M (1000 Staples) (Kangaroo) 01 Pkt. (10 Nos)	30 Nos.
56	Stock register Q4 (Arun or equivalent) with alphabetically printed index	05 Nos
57	Stock register Q6 (Arun or equivalent) with alphabetically printed index	08 Nos
58 (a)	Stock register, 17"x27" 250 pages (numbering from 01 to 500) with alphabetically printed index (82 GSM Paper) both side print.	02 Nos
(b)	Stock register, 17"x27" 500 pages (numbering from 01 to 1000) with alphabetically printed index (82 GSM Paper) both side print.	03 Nos
(c)	Parmanent marking ink 15 ml. (Black/Red)	05 Nos
(d)	Stamp Pad Blank (Without Ink) (110mm.x70mm.)	03 Nos
59	Suja	09 Nos.
60	Short hand note book	10 Nos.

Tender Document

61	Thumb Pin (Box)	10 Box
62	Transparent sheet A4 size (01Pkt =100Sheet)	04 Pkt
63 (a)	U Pin (Box) (28 mm) (01x100 nos.)	10 Box
63 (b)	U Pin (Box) (33mm) (01x100 nos.)	10 Box

स्टेशनरी आपूर्ति हेतु Specification/items हेतु दर्शायी गई unit के सापेक्ष standard product हेतु दरें स्पष्ट अंकों में दर्शाएं एवं Samples संलग्न करें।

Note: The number/ quantity shown in the above list of items may be increased or decreased to any extent depending upon the actual requirement. The order for supply can be divided into quarterly/monthly requirement basis as per the discretion of the Principal, Government Medical College, Haldwani

Tender Document

CHAPTER- 4 & 5

FINANCIAL DETAILS OF THE PRODUCTS: -

प्रिंटिंग (सैक्सन-ए)

Sl. No.	ITEMS/SPECIFICATION	UNIT	Quote Rates in `	Mention Vat/Tax in %
1	Examination Copies 24 pages 60 G.S.M	01 copy		
2	Examination Copies 8 pages 60 G.S.M	01 copy		
3	Examination Copies 4 pages 60 G.S.M	01 copy		
4	Medicine Register with hard binding, size – 16x26 half (125 pages), 70 GSM laser paper	01 Register		
5	Postmortem Register, Size 17"x 27" full (100 pages) 210 GSM paper with binding & side perforated.	01 Register		
6	IPD Record Register, 200 pages, 20"x30" half (200 sheets) (page 01-400) 70 GSM with numbering & Juz binding	01 Register		
7	OPD Register, Size:- 20"x30" half (500 sheets) (page 01-1000)70 G.S.M with index, numbering & Juz binding	01 Register		
8	O.T Register, 20"x30" half (500 sheets) (page 01-1000) 90 GSM, paper index with numbering & Juz binding	01 Register		
9	Library Card			
(a)	Catalogue Card 7.5cmx12.5cm	01 card		
(b)	Book Packet 7.5cmx6.0cm	01 card		
(c)	Book Card 8.0cmx5.5cm	01 card		
(d)	Book slip 18.5cmx10.5cm	01 card		
(e)	Spin level 3.0cmx5.0cm	01 card		
(f)	Reader's Card (White, Green, Blue & Red	01 card		
(g)	Reader's Card Slip (4.5cmX4.5cm)	01 card		
10	<u>Blood Bank</u>			
(a)	Blood Bank stickers (Yellow) (Gummed) 4"x3", single side print	01 sticker		
(b)	Blood Bank stickers (White) (Gummed) 4"x3", single side print	01 sticker		
(c.)	Blood Bank stickers (Pink) (Gummed) 4"x3", single side print	01 sticker		
(d)	Blood Bank stickers (Green) (Gummed) 4"x3", single side print	01 sticker		
(e)	Blood Bank Certificate (230 GSM glossy sheet) double colour, A4 Size,	01 card		

Tender Document

Sl. No.	ITEMS/SPECIFICATION	UNIT	Quote Rates in `	Mention Vat/Tax in
(f)	Volumetry Blood Donor Card 210 GSM Double Side/Double Colour print	01 card		
11 (a)	Donor Card (9"x6") Both side print, 250 G.S.M	01 card		
(b)	Card (9cmx6cm) single side print	01 card		
12 (a)	Visiting Cards (single colour) (Taj Brand)	100 card		
(b)	Visiting Cards (single colour) (Synthetic)	100 card		
(c)	Visiting Cards (Double colour) (Taj Brand)	100 card		
(d)	Visiting Cards (Double colour) (Synthetic)	100 card		
13	Antenatal /Immunization Card 9" x 11 both side Print, 250 G.S.M	01 card		
14	Card 9"X4" both side print	01 card		
15	Envelopes Printed (X- Ray) Yellow Cover Paper 80 G.S.M			
(a)	Size 14.5"x 17.5" (Yellow), single side print, 80 G.S.M	01 envelope		
(b)	Size 12.5" x 15.5 "(Yellow), single side print 80 G.S.M	01 envelope		
16 (a)	Envelopes Printed Size 9" x 4" (White)	01 envelope		
(b)	Envelopes Printed Size 11" x 5" (White)	01 envelope		
17	Pad A4 Size, 50x2 with perforating & numbering Sample A 75 G.S.M	01 Pad		
18	Complaint Book A4 Size, 2x100 page with binding (90 G.S.M paper) (1 st copy original, 2 nd copy Duplicate)	01 Pad		

- **The number/ quantity shown in the above list of items may be increased or decreased to any extent depending upon the actual requirement. The order for supply can be divided into quarterly/monthly requirement basis as per the discretion of the Principal, Government Medical College, Haldwani.**
- The price quoted should be in Indian Rupees & on F.O.R. site (i.e.; **Central Store, Dr. Susheela Tiwari Govt. Hospital, Haldwani/Government Medical College Haldwani-263139 District-Nainital**) basis inclusive of all levies and duties except taxes wherever applicable which should be indicated in the offer clearly. If the rates of VAT/Trade Tax are not mentioned it will be presumed that the quoted rates are Inclusive of VAT/Trade Tax.
- Samples of the Printing items need to be enclosed with the Technical Bid Part-I of the Tender Document.

Tender Document

स्टेशनरी (सैक्सन- बी)

(नमूने संलग्न करना अनिवार्य है।)

Sl. No	ITEMS/SPECIFICATION	UNIT	Quote Rates in `	Mention Vat/Tax in %
1	All Pin Container	01 Nos		
2	All Pin (/Net Weight 70 Gms.without Box) Make:-Kores/Zebra or equivalent	01 Pkt.		
3	Attendance Register Ordinary (Q6)	01 Nos.		
4	Attendance Register Ordinary (Q4)	01 Nos.		
5	Attendance Register Ordinary (Q2)	01 Nos		
6	Attendance Register Big (Long) Q2 Preferably Arun or similar Brand	01 Nos		
7	Carbon paper Black (Pkt.) Kores or equivalent.	01 Pkt.		
8	Carbon paper Blue (Pkt) Kores or equivalent.	01 Pkt.		
9	Catack of file (File patti) (1x36 nos.)	01 Bunch		
10(a)	Chalk Box dustless white (10 Stick Per Box)	01 Box		
(b)	Chalk Box dustless coloured (10 Stick Per Box)	01 Box		
11(a)	Computer Paper Continuation sheet (70G.S.M) Size: -10"x12"x1 (Century or equivalent)1000 Sheets	01 Ream		
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: -10"x12"x1 (Century or equivalent)1000 Sheets	01 Ream		
(c)	Computer Paper Continuation sheet (100 G.S.M) Size: - 10"x12"x1 (Century or equivalent)1000 Sheets	01 Ream		
12 (a)	Computer Paper Continuation sheet (70G.S.M) Size: -10"x12"x2 (Century or equivalent)1000 Sheets	01 Ream		
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: -10"x12"x2 (Century or equivalent)1000 Sheets	01 Ream		
(c)	Computer Paper Continuation sheet (100 G.S.M) Size: - 10"x12"x2 (Century or equivalent)1000 Sheets	01 Ream		
13(a)	Computer Paper Continuation sheet (70 G.S.M) Size: -10"x12"x3 (Century or equivalent) (250 Main Sh.+250 (i) Carbon Sheet + 250 (ii) Carbon Sheet)	01 Ream		

Tender Document

Sl. No	ITEMS/SPECIFICATION	UNIT	Quote Rates in `	Mention Vat/Tax in %
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: -10"x12"x3 (Century or equivalent) (250 Main Sh.+250 (i) Carbon Sheet + 250 (ii) Carbon Sheet	01 Ream		
(c)	Computer Paper Continuation sheet (100 G.S.M) Size: -10"x12"x3 (Century or equivalent)	01 Ream		
14 (a)	Computer Paper Continuation sheet (70G.S.M). Size: - 10"x12"/2 x1 (Century or equivalent) (1000 Sheets)	01Ream		
(b)	Computer Paper Continuation sheet (80 G.S.M) Size: - 10"x12"/2 x1 (Century or equivalent) (1000 Sheets)	01Ream		
(c)	Computer Paper Continuation sheet (100 G.S.M) Size: - 10"x12"/2 x1 (Century or equivalent) (1000 Sheets)	01 Ream		
15 (a)	Cash Book Q2	01 Nos.		
(b)	Cash Book Q4	01 Nos.		
(c)	Cash Book Q6	01 Nos.		
(d)	Cash BookQ8	01 Nos.		
(e)	Cash BookQ10	01 Nos.		
(f)	Cash Book Q12	01 Nos.		
16	Damper	01 Nos.		
17	Dak Pad	01 Nos.		
18	Engagement pad	01 No		
19 (a)	Envelops laminated inside, Size:- A4 (Plain) (Yellow)	01 No		
(b)	Envelops laminated inside, Size:- A3 (Plain) (Yellow)	01 No		
20	Fabric Bottle (Camel or equivalent)	01 Nos		
21 (a)	Fevi Quick, 5 ml.	01 Nos.		
(b)	Fevi Stick 15 gm.	01 Nos.		
(c)	Fevi Stick 8 gm.	01 Nos.		
(d)	Fevi Stick 5 gm.	01 Nos.		
22	File Tag Big (Bunch) (Green) Length:- 17" (1x100 nos.)	01 Bunch		
23	File Tag Small (Bunch) (White) (Nylon) Length:- 6" (1x40 nos.)	01 Bunch		

Tender Document

Sl. No	ITEMS/SPECIFICATION	UNIT	Quote Rates in `	Mention Vat/Tax in %
24	Fluid (Correction pen) 7 ml. (Kores or equivalent)	01 Nos		
25	Glass Marking Pencil (HB) (Natraj/Apsara or equivalent)	01 Nos		
26	Gum Bottle 150 ml. (Camel or equivalent)	01 Nos.		
27(a)	Gum Bottle 700 ml. (Camel or equivalent)	01 Nos.		
(b)	Gum Tube (18 ml.) (Camel or equivalent)	01 Nos		
28	High lighter pen, different colours	01 each		
29	Index File (Leather binding)	01 Nos		
30	Index File (Ordinary.)	01 Nos		
31	Log Book (Vehicle)	01 Nos		
32	Legal size paper (F.S Paper) (Century or equivalent)	01 Nos.		
33	M B Book (Measurement Book)	01 Nos.		
34	Paper Weight	01 Nos		
35	Pencil HB, Make:- Natraj/Apsara or equivalent	01 Nos		
36	Photocopy Paper (Copier paper) 75 G.S.M, Size:- 297x420mm. (A 3), (Century or equivalent) (500 Sheets)	01 Ream		
37	Photocopy Paper (Copier paper) 75 G.S.M, Size: - 210x297mm. (A4), (Century or equivalent) (500 Sheets)	01 Ream		
38	Punch Machine Single Hole (Kangaroo)	01 Each		
39	Account Register Q4 size:- 13"x16" ,75 GSM, A Grade Paper, 250 Page approx. (Arun) or similar Quality	01 Nos		
40	Account Register Q5 size:- 13"x16" ,75 GSM, A Grade Paper, 320 Page approx. (Arun) or similar Quality	01 Nos		
41	Account Register Q6 size:- 13"x16" ,75 GSM, A Grade Paper, 380 Page approx. (Arun) or similar Quality	01 Nos		
42	Register Q2 (Ordinary)	01 Nos.		
43	Register Q4 (Ordinary)	01 Nos		
44	Register Q6 (Ordinary)	01 Nos		
45	Riffle Big (Reynolds) (a) blue (b) Red	01 each		
46	Rough Pad A4 Size (1x100)	05 Pad		

Tender Document

Sl. No	ITEMS/SPECIFICATION	UNIT	Quote Rates in `	Mention Vat/Tax in %
47	Ruler Plastic 6" (Camel or equivalent)	01 Nos		
48	Ruler Plastic 12" (Camel or equivalent)	01 Nos		
49	Sharpener, Natraj or equivalent (a) Big (b) small	01 Nos each		
50 (a)	Stamp Pad (Ashoka/Chelpark or equivalent)	01 Nos.		
(b)	Stamp Pad (medium) (Ashoka/Chelpark or equivalent)	01 pad		
(c)	Stamp Pad (Big) (Ashoka/Chelpark or equivalent)	01 pad		
51	Stapler Machine Big (Kangaroo) HP-45	01 Nos.		
52	Stapler Machine HD 1217 Kangaroo	01 Nos.		
53	Stapler Machine small (10D) (Kangaroo)	01 Each		
54	Stapler Pin Big, No. 24/6-1M (Kangaroo/Kores) (1000 staples in a box)	01 box		
55	Stapler Pin Small, No.10-1M (Kangaroo/Kores) (1000 Staples in a box)	01 box		
56	Stock register Q4 (Arun or equivalent) with alphabetically printed index	01 Nos		
57	Stock register Q6 (Arun or equivalent) with alphabetically printed index	01 Nos		
58 (a)	Stock register, 15"x19" 500/250 (01 to 500) (01 to 1000) with alphabetically printed index (82 GSM Paper) both side print.	01 Nos		
(b)	Parmanent marking ink 15 ml. (Black/Red)	01 Nos		
(c)	Stamp Pad Blank (Without Ink) (110mm.x70mm.)	01 Nos		
59	Suja	01 Nos.		
60	Short hand note book	01 Nos.		
61	Thumb Pin (Box)	01 Box		

Tender Document

Sl. No	ITEMS/SPECIFICATION	UNIT	Quote Rates in `	Mention Vat/Tax in %
62	Transparent sheet A4 size (100Sheet)	01Pkt		
63 (a)	U Pin (Box) (28 mm) (01x100nos.per box)	01 Box		
63 (b)	U Pin (Box) (33mm) (01x100nos.per box)	01 Box		

स्टेशनरी आपूर्ति हेतु Specification/items हेतु दर्शायी गई unit के सापेक्ष standard product हेतु दरें स्पष्ट अंकों में दर्शाएं एवं Samples संलग्न करें।

Note:-

- 1. The number/ quantity shown in the above list of items may be increased or decreased to any extent depending upon the actual requirement. The order for supply can be divided into quarterly/monthly requirement basis as per the discretion of the Principal, Government Medical College, Haldwani.**
- 2. The price quoted should be in Indian Rupees & on F.O.R. site (i.e.; Central Store, Dr. Susheela Tiwari Govt. Hospital, Haldwani/Government Medical College Haldwani-263139 District-Nainital) basis inclusive of all levies and duties except taxes wherever applicable which should be indicated in the offer clearly. If the rates of VAT/Trade Tax are not mentioned it will be presumed that the quoted rates are Inclusive of VAT/Trade Tax.**

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CHAPTER-6

ANNEXURE "A"

PART- I TECHNICAL BID

(PLEASE COMPLETE THE FORM & ENCLOSE NECESSARY DOCUMENTS WHERE REQUIRED OTHERWISE THE TENDER WILL BE REJECTED)

1. Name of the Firm :
2. Address :
3. Telephone No. :
4. Fax No. :
2. Earnest Money
(F.D.R/ Bank Guarantee & Amount) :
6. No. of years of existence :
7. Any previous business :
8. Turnover (Last F.Y)
(Document to be enclosed) :
9. Supplies in India (reference of
Institutions/Hospital) :
10. No. Of trained Engineers :
11. Service station/maintenance facility:
(Specially in Uttarakhand)
12. Sale Tax/commercial tax Registration No. :
(Self Attested/ Attested copy attached)
13. Sales Tax/commercial tax clearance certificate:
(Self Attested/ Attested copy attached)

Tender Document

ANNEXURE "A" (Contd.)

14. original affidavit of ` 10/- Stamp Paper
duly notarized as per the prescribed format
given in the tender document : Yes/ No
(Original attached)
15. Distributorship/Dealership certificate of
The company for which tender has been
Submitted. :
16. Schedule of technical particulars :
Compliance / Deviation Statement to be enclosed)
17. I/We have read all the terms & : Yes/ No
Conditions of tender and
accepted them in full.

(SIGNATURE)
SEAL

DECLARATION

I/We declare that the information supplied above is true & correct.

(SIGNATURE)
SEAL

- N.B.**
- 1. If the formalities regarding Technical bid are not complied with, Part-II of tender bid shall not be opened.**
 - 2. The sealed cover of this part shall be subscribed "Tender-Bid Part-I (Technical Bid)".**
 3. Wherever required/demanded the tenderer will arrange to demonstrate the offered items for technical evaluation within a week's time or as per the decision of the Purchase Committee. Failure to demonstration of the offered item by supplier in stipulated period will attract rejection of the bid.

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Annexure: (B)

PART II - FINANCIAL BID

(PLEASE COMPLETE THE FORM & ENCLOSE NECESSARY DOCUMENTS WHERE REQUIRED OTHERWISE THE TENDER WILL BE REJECTED)

1. Name of the firm :
2. Address :
3. Telephone No. :
4. Fax No. :
5. Terms of payment and other condition :
6. List of Prices :
7. Any other details such as delivery schedule :

**(SIGNATURE)
SEAL**

- N.B.**
1. This part shall be opened only on the satisfactory acceptance of Part-I of Tender Bid as well as satisfactory demonstration of itemst if needed & acceptance by the technical committee.
 2. Ensure that Financial Bid/ price information are not included in Part-I(Technical Bid) otherwise the tender will be rejected. The sealed cover of this part shall be subscribed "Tender Bid Part II (Financial Bid)."
 3. Tenderer should clearly mention the tax, VAT duties and any other levies applicable apart from the price in their offer. If the rates of VAT/Trade Tax are not mentioned it will be presumed that the quoted rates are Inclusive of VAT/Trade Tax.
 4. Quote individual prices for every Items mentioning its tender sl. no. The separate sheet can be used for providing the price.

Tender Document

Format for Affidavit

(to be executed on ` 10 non Judicial stamp paper & should be duly notarized)

Ido hereby solemnly affirm and declare as under:-

1. That I am (the Partner/sole proprietor/.....of M/S.....
2. That the firm M/S..... has never been debarred/ Blacklisted/ prosecuted by Central Govt. or any state Govt. departments/any other agency for any reason.
3. That we undertake the validity period of the tender will be 365 days from the bid opening date.
4. That the rates quoted against tender no.....due on.....is not higher than those quoted to any other Govt. undertaking/DGS&D or approved in any prevailing Rate Contract for the same items in similar terms.
5. That We hereby certify that if at any time, information furnished by us is proved to be false or incorrect, we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money.

Verified that the contents of my above affidavit are true to the best of my knowledge and belief and nothing has been concealed there in.

Deponent

Date

Tender Document