

Tender Document

GOVERNMENT MEDICAL COLLEGE, HALDWANI.

Dear Tenderer,

Kindly find enclosed the general terms & conditions along with the proposed list of Inj.Snake Venom Antiserum to be purchased for **Government Medical College Haldwani & its associated Hospitals in Haldwani District- Nainital (Uttarakhand):-**

It may kindly be noted that this document comprising all sections is given in good faith and meant to serve only as a guide to the tenderer. The **Government Medical College Haldwani** is not responsible if any such information is found to be incorrect, partly or in whole and for any deductions, conclusions or interpretations drawn by the tenderer. It is therefore, imperative that the tenderer must obtain and examine for himself all the data, information and particulars required for the satisfactory execution of works. The quantity shown against the items can be increased or decreased to any extent depending upon the actual requirement at the time of issue of Purchase Order. The **Government Medical College Haldwani** also reserves the right to change any specifications or incorporate any modifications in the list of items or increase or decrease the scope of work if deemed necessary, without assigning any reason whatsoever.

HALDWANI

DATED:- 17.12.2016

**(Dr. C.P Bhisora)
PRINCIPAL
GOVERNMENT MEDICAL COLLEGE
HALDWANI (NAINITAL)**

राजकीय मेडिकल कॉलेज, हल्द्वानी

रामपुर रोड, हल्द्वानी- 263139 जिला:- नैनीताल (उत्तराखण्ड)

दूरभाष संख्या: (05946) 255255, 255926, Ext. 4216, 4365, फ़ैक्स संख्या:- (05946) 282578, e-mail: principal.gmchld@rediffmail.com

निविदा सूचना

राजकीय मेडिकल कॉलेज, हल्द्वानी एवं सम्बद्ध चिकित्सालय हेतु निम्नलिखित सामग्री की आपूर्ति हेतु सीलबन्द निविदायें आमंत्रित की जाती हैं:-

निविदा क्र० स० (1)	सामग्री का नाम (2)	निविदा प्रपत्र का मूल्य (₹ में) (3)	धरोहर राशि (ई० एम० डी०) (₹ में) (4)	निविदा खोलने की तिथि एवं समय (5)
37	Inj. Snake Venom Antiserum हेतु निविदा।	573/- (500.00+14.5% Vat)	9,800.00	16.01.2017 (4.00 P.M)

निविदा प्रपत्र जिसमें कि समस्त विवरण अंकित है, नॉनरिफण्डेबल नकद/बैंक ड्राफ्ट द्वारा क्रय विभाग कार्यालय प्राचार्य राजकीय मेडिकल कॉलेज हल्द्वानी, जिला नैनीताल से किसी भी कार्य दिवस में निविदा खोलने की तिथि पूर्वान्हः 11:30 बजे तक अंकित धनराशि के भुगतान पर प्राप्त किये जा सकते हैं। उक्त तिथि को अवकाश होने पर निविदायें अगले कार्यदिवस में प्राप्त की जायेंगी व खोली जायेंगी। यदि निविदा प्रपत्र स्पीड पोस्ट द्वारा मंगाया जाना है तो अतिरिक्त ₹ 50.00 (रु० पचास मात्र) की धनराशि देय होगी। निविदा प्रपत्र हेतु बैंक ड्राफ्ट प्राचार्य राजकीय मेडिकल कॉलेज के नाम निरूपित होगा जो कि हल्द्वानी में देय होना चाहिए। स्पीड पोस्ट द्वारा भेजा गया निविदा प्रपत्र यदि देर से प्राप्त होता है तो राजकीय मेडिकल कॉलेज हल्द्वानी की कोई जिम्मेदारी नहीं होगी तथा उक्त पर कोई विचार नहीं किया जायेगा। निविदा उपरोक्तानुसार अंकित तिथि एवं समय पर खोली जायेगी। प्राचार्य राजकीय मेडिकल कॉलेज, हल्द्वानी को बिना कारण बताये निविदा को पूर्ण रूप से/अंश में स्वीकार/निरस्त करने का पूर्ण अधिकार होगा। उपरोक्त समस्त निविदाओं हेतु prospective bidder के साथ pre-bid conference दिनांक 28.12.2016 को अपरान्हः 3:30 बजे से राजकीय मेडिकल कॉलेज हल्द्वानी में होगी। उपरोक्त निविदा से सम्बन्धित अन्य संशोधन/विस्तारीकरण एवं निरस्तीकरण सूचना वैबसाईट www.gmchld.org पर ही उपलब्ध होगी।

दूरभाष संख्या:- 05946 & 255255, 255926 Ext. 4216, 4365, फ़ैक्स संख्या:- 05946-282578

विज्ञापन संख्या:- 54/Inj. Snake Venom Antiserum/GMC/Purchase/December/2016-17

प्राचार्य

GOVERNMENT MEDICAL COLLEGE, HALDWANI.

& its Associated Hospital in Haldwani

TENDER DOCUMENT

CONTROL SLIP

Tender No.	:	/37/ Inj.Snake Venom Antiserum/Purchase/GMC/ 2016-17
Name of the Firm	:	
Address of the Firm	:	
No. of pages	:	19 (Nineteen)
Tender fees	:	` 573/- (` Five Hundred Seventy Three only)
Last date of receiving tenders (time)	:	16.01.2017 (1.30 P.M.)
Date of opening of tenders (time)	:	16.01.2017 (4.00 P.M.)

- N.B.**
1. Kindly go through the enclosed "**terms and conditions**" thoroughly. The tender forms should be complete in every respect.
 2. Kindly ensure that different parts of the bid are submitted in clearly marked separate sealed envelopes.

GOVERNMENT MEDICAL COLLEGE, HALDWANI.

Tel. No: (05946) 255255, 255926

Fax No: (05946) 282578

TENDER DOCUMENTS**CHAPTER-1****INSTRUCTION TO BIDDER**

1. Sealed Tenders are invited from reputed manufacturers or their authorized distributor/dealers/retailer only for the supply of the following items to Government Medical College Haldwani and its associated Hospitals in Haldwani, Distt. Nainital (Uttarakhand): -

Tender No.	Particular of Items (1)	Cost of Tender Document (2)	Earnest Money Deposit (3)	Dt.& time for Opening of Tender (4)
37	Inj. Snake Venom Antiserum हेतु निविदा।	573/- (500.00+14.5% Vat)	9,800.00	16.01.2017 (4.00 P.M)

The Tender booklet containing terms & conditions, item details, specification, can be obtained from the **Purchase Department Office of the Principal, Government Medical College, Rampur Road, Haldwani-263139 Distt: - Nainital (Uttarakhand)**, on any working day upto 16.01.2017 by 11:30 A.M. after submission of non-refundable Cash/Demand Draft of ` 573.00 favouring Principal, Government Medical College, Payable at Haldwani. Additional postal charges of ` 50/-(Rupees fifty) should be added if the Tender form is requisitioned through post. The Government Medical College Haldwani will not be responsible for any postal delay. **The last date for submitting the Tender is upto 16.01.2017 at 1.30 PM.** The Principal Government Medical College, Haldwani reserves the right to reject or accept in full or in part any or all the Tenders received without assigning any reasons thereof.

2. Tenders should be submitted to the **Tender Box/Purchase Department, Government Medical College, Rampur Road, Haldwani-263139 District-Nainital (Uttarakhand)** under sealed cover latest by 16.01.2017 (1.30 P.M) after which no tender shall be entertained. The **Principal, Government Medical College**, Haldwani reserves the right to reject one or more tenders without assigning any reason thereof.
3. The tender forms should be clearly filled in ink legibly or type written giving full address of the tenderers.
4. The tenderers should quote the rates and amount tendered by him/ them in figures as well as in words. Alteration if any unless legibly attested by the tenderers, with their full signature, shall invalidate the tender.
5. The tenders should be signed by the tenderer himself/ themselves or his/their authorized agent on his/their behalf. In case the tender is signed by the authorized signatory/agents, the authority letter in their favour shall be enclosed with the tender.
6. Sealed tenders are to be submitted as per the format submitted in two parts i.e; **Part- I Technical bid & Part- II Financial bid. The original format of technical & financial bid (As is given in Annexure "A" & "B" in chapter-6) should be duly filled up and to be submitted along with desired documents in respective parts of the bid.**

Tender Document

7. Self attested/True copies of valid sales tax registration certificate, Turnover proof, Drug License certificate, Sales tax clearance certificates/latest Vat Challan along with the original affidavit of ` 10/- Stamp Paper duly notarized as per the prescribed format given in the tender document and required F.D.R/Bank Guarantee as EMD must be attached with the tender **Part-I (Technical Bid)**. The technical bid of the tenderer must also contain the name of the items quoted, its serial no. (as is given in the Tender Document), detailed specification, brand name etc. along with Manufacturer/Principal Company's **authorization certificate indicating whether distributor/dealer/retailer etc. (if quoted other than manufacturer)**. Otherwise the tender may be considered for rejection. The manufacturer has to submit the copy of manufacturing license/certificate.
8. The tenderer should clearly state whether they are the manufacturers, accredited agents, sole representatives of the Principals along with attested certificate confirming their status in the Technical bid. **For Technical Evaluation of the Quoted items, samples is to be demonstrated before the Technical assessment committee. Otherwise the quoted items will not be considered for evaluation.**
9. **The tenderer will arrange to bring the sample of offered items to demonstrate at Conference hall of Dr. Susheela Tiwari Govt. Hospital Haldwani the Quoted Inj. Snake venom Antiserum for technical evaluation as per the instruction of the Purchase Committee.** If the tenderer fails to demonstrate the Quoted items before the Technical Evaluation Committee the said item will be summarily rejected and will not qualify for financial bid.
10. The Tenderer must submit the technical compliance statement of the offered item in comparison to required specification of the tender. The deviation must be clearly highlighted against each point. The compliance statement must be enclosed in technical bid along with product data sheet.
11. Maximum supply time complete in all respect should be within **five (05) weeks** from the date of purchase order. All the delivery schedule with definite date of delivery which should not be more than five (05) weeks at destination i.e **Central Drug Store, Dr. Susheela Tiwari Govt. Hospital Haldwani-263139 District-Nainital (Uttarakhand)** taking into cognizance of all lead times must be indicated in the **Tender Part-II (Financial bid)**.
12. The tenderer should take care that the rates and amounts are written in such a way that interpolation is not possible. Price should be duly typed or clearly Hand written in words as well as in figures. No blank space should be left, which would otherwise make the tender liable to rejection.
13. **The tenderers shall use the original tender format as enclosed in the tender booklet for submitting their offer duly signed by them on each page.** Item wise rates indicating units can be offered on letterhead of the firm. Additional pages may be attached for providing supplementary information wherever needed.
14. **The Part-1 (Technical bid) & Part-2 (Financial bid)** along with required documents should be sealed in separate envelopes subscribing as Technical bid & Financial bid respectively on top of it along with the name & address of the bidder. Further the bidder must put both the sealed envelopes into a big envelope and seal it properly and subscribe its name & address on left hand corner along with the Tender reference number on top of it. Price Preference will be extended to the eligible manufacturer as per the Uttarakhand Government Procurement Rule-2008.
15. ` **9,800.00/- (Rupees Nine Thousand Eight Hundred only) shall be deposited by the Tenderer as Earnest money deposit (EMD).** Earnest money shall be paid in the form of **Fixed Deposit Receipt pledged to Principal, Medical college or bank guarantee** in favour of the **Principal, Government Medical College**, payable at **Haldwani**. The EMD should be enclosed with the **Part- I (Technical bid)** of the tender failing, which the tender will be rejected. EMD in any other form except above instruments will not be accepted. **The validity of EMD should be at**

Tender Document

least of 1 year 45 days. EMD of lesser period will be treated as non-responsive & rejected. EMD can also be pledged as security deposit for successful tenderer.

16. The price quoted should be in Indian Rupees & on F.O.R site i.e. **Central Drug Store Dr. S.T. Govt. Hospital Haldwani, Distt:-Nainital (Uttarakhand) or associated hospital of Government Medical College Haldwani-263139 District:- Nainital (Uttarakhand)** basis inclusive of all levies and duties except taxes wherever applicable which should be indicated in the offer clearly. If the rates of VAT/Trade Tax are not mentioned it will be presumed that the quoted rates are Inclusive of VAT/Trade Tax.
17. The Price Quoted should be in India rupees only. The financial bid will be evaluated talking quoted items price in to consideration.
18. The tenderer has to ensure to enclose the following documents in their bid otherwise the tender may be rejected.

Check List of Documents

Sl. No.	Documents
A.	<u>Document to be enclosed in Technical bid envelops:</u>
1.	EMD Amount (In shape of BG/FD).
2.	Dully filled up from as given in annexure 'A' of the tender booklet.
3.	Copy of Trade tax/central trade tax/VAT registration certificate
4.	Trade tax clearing certificate/latest VAT Challan.
5.	Notarized Affidavit in Rs.10/- stamp paper.
6.	CA Certified turnover certificate for last three financial year or CA Certified balance sheet showing turnover/sales for last three year.
7.	Authorized letter of dealership or industry registration certificate in case of manufacturer.
8.	Technical details & catalogue of the quoted items,
9.	Any other documents relevant to tender.
B.	<u>Document to be enclosed in Financial bid envelops:</u>
1.	Dully filled up from as given in annexure 'B' of the tender booklet.
2.	Price information on prescribed price bid format.
3.	Any other documents relevant to tender.

CONDITION OF CONTRACT AND RESTRICTION

The said tender will be governed by following terms and conditions.

1. The tenderer should clearly state whether they are the manufacturers, accredited agents, dealer or sole representatives of the manufacturers (Principals), indicating the name of the Principal in the bids along with the certificate from the principals confirming their status in the Technical Bid. **Only Principals and their authorized distributor/dealers/retailers having necessary drug License (wherever required) and minimum turnover of Rupees Twelve Lakh Thirty Thousand only per year from the said business for the last three financial years are eligible for participation in the tender. Sub-letting is not allowed.** Documentary proof such as authorization certificate, 3 years Chartered Accountant Certified balance sheet showing turnover of said business/turnover certificate to be enclosed by the tenderer in the **Technical Bid**. Otherwise the tender will not be considered.
2. The tenderer would be deemed to have considered and accepted all the terms and conditions mentioned in this tender documents. No enquiries, verbal or written shall be entertained in respect of acceptance or rejection of the tender. Any action on the part of the tenderer to influence any person of the organization will make the tender liable to rejection.
3. The number/ quantity shown in the list of items may be increased or decreased to any extent depending upon the actual requirement and the order for supply can be divided into quarterly/monthly requirement basis as per the discretion of the Government Medical College Haldwani.
4. The **Principal, Government Medical College, Haldwani** reserves the right to cancel/reject in full or in part any tender without assigning any reasons and to relax (to any degree) one or more of the conditions of this tender in any case.
5. The tenderer shall specify after sales services/facilities during the validity of the tender. It should also specify whether the offered products manufacturing facilities are WHO GMP Certified /ISO Certified etc.
6. In the case of placement of Purchase Order, the Vendor (the tenderer whose tender is accepted) shall have to confirm the non-acceptance of the Purchase Order on or before three (3) days from the date of the dispatch of Purchase Order, otherwise it will be deemed that the offer is acceptable to the Vendor.
7. The **Principal, Government Medical College, Haldwani** or the authorized representative **may in writing make any revision or change in the Purchase Order**, including additions or deletions from the quantities originally ordered or in the specifications or drawings. If any such revision/change affects the price or delivery, the same shall be subjected to the adjustment of price/delivery, where required on a reasonable basis by mutual agreement in writing. The Vendor should communicate this within 7 days of the date of dispatch of such orders by the **Government Medical College Haldwani**.
8. The **Government Medical College Haldwani** reserves the right to cancel the Purchase Order or any part thereof and shall be entitled to revise the contract wholly or in part by a written motion to the Vendor, if (a) The Vendor fails to comply with the terms of the Purchase Order including specifications and other technical requirements. (b) The Vendor becomes bankrupt or goes into liquidation. (c) The Vendor fails to deliver the goods in time and/or does not replace the rejected goods promptly. (d) A receiver is appointed for any of the property owned by the Vendor.
9. Upon receipt of the said cancellation notice, the Vendor shall discontinue all work of the Purchase Order and matters connected with it.

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10. ` 9,800.00/- (Rupees Nine Thousand Eight Hundred only) shall be deposited by the Tenderer as Earnest money deposit (EMD). Earnest money shall be paid in the form of **Fixed Deposit Receipt pledged to Principal, Medical college or bank guarantee** in favour of the **Principal, Government Medical College**, payable at **Haldwani**. The EMD should be enclosed with the **Part-I (Technical bid)** of the tender failing, which the tender will be rejected. EMD in any other form except above instruments will not be accepted. **The validity of EMD should be at least 1 year 45 days. EMD of lesser period will be treated as non-responsive & rejected.** The EMD submitted by the lowest (L-1) tenderer to whom purchase order is issued is only refundable after submission of the security deposit of the required amount by the tenderer.
11. **Successful bidder will have to submit security deposit/performance security to the tune of 10% of the order value.** Security deposit shall be furnished in the form of **fixed deposit receipt pledged to Principal, Government Medical college or bank guarantee** in favour of the **Principal, Government Medical College**, payable at **Haldwani**. The **security deposit/performance security** is refundable after the validity of the tender. The successful bidder can also pledge their EMD amount as security deposit.
12. No Interest will be paid by the Government Medical College Haldwani on the EMD and Security deposit amount.
13. Unless otherwise specified in the Purchase order, the order price shall remain firm and will not be subjected to escalation of any description during the pendency of the order, notwithstanding the change in the cost of material, labour and/ or taxes variations, duties and other levies on raw materials and components that may take place while the order is under execution even if the execution of the order is delayed beyond the completion date specified in the order for any reason whatsoever. But if the price of the any item goes down the benefit of decrease in price shall be extended by the successful tenderer to the Government Medical College Haldwani
14. The price quoted should be in Indian Rupees & on F.O.R. site **i.e.; Central Drug Store Dr. S.T Govt. Hospital Haldwani-263139 District-Nainital (Uttarakhand)** basis inclusive of all levies and duties except taxes wherever applicable which should be indicated in the offer clearly. The rates of sales/ trade tax should be clearly indicated wherever chargeable. If the rates of VAT/Trade Tax are not mentioned it will be presumed that the quoted rates are Inclusive of VAT/Trade Tax.
15. The offer of the tenderers shall remain valid upto 31st January 2018. Which can be extended further on mutual consent of both the parties. No change in rates, terms and condition will be allowed during the validity of the said tender.
16. All goods or materials shall be supplied by the Vendor strictly in accordance with the specifications, other attachments and conditions stated in the tender offer and Purchase Order and alterations of these conditions shall not be made without the permission of the **Principal Government Medical College Haldwani** in writing, which must be obtained before any work against the order is commenced.
17. The supplier shall provide validity to all the items/materials/goods wherever applicable for a minimum period of 24 (twenty four) months from the date of the delivery. The guarantee on materials/goods will cover any trouble or cheating originating with the manufacturing, design, materials, workmanship, non-supply of any standard attachment etc.
18. In case of any trouble or defect originating as per clause 16 & 17 then the supplier will have to replace the said item and the cost of such item will not be borne by the Government Medical College Haldwani and the replaced item shall be guaranteed/waranted for remaining period or 24 (twenty four) months from the date of the satisfactory supply.

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19. The supplier will have to provide the service during warrantee period without any delay. The delay in service causing breakdown beyond 48 hours will affect penalty @ 0.1% of items value per day basis.
20. In case of delay in providing the warrantee services the Principal Government Medical College Haldwani may remove any defective materials, at the supplier's expense.
21. In the event that the items /materials supplied do not meet the specifications and/are not in accordance with the drawings data sheets or the terms of the Purchase Order and rectification is required at site, the Government Medical College Haldwani shall notify to the supplier giving full details of differences. The supplier shall attend the site within 3(three) days of receipt of such notice to meet and agree with representative of the Medical College about the action required to correct the deficiency.
22. If the supplier fails to attend meeting at site within the time prescribed above, the Government Medical College may immediately get the same rectified and supplier shall reimburse to the Government Medical College all costs and expenses incurred by the **Government Medical College Haldwani** in removing such trouble or defect.

Note:-The condition mentioned in Point no. 17, 18, 19, 20, 21 & 22 are not applicable for medicine/medical consumable/surgical items

23. All materials/ Items supplied by the Vendor, in pursuance to this tender irrespective of whether the engineering, design-data or other information has been furnished, reviewed or approved by the Medical College shall be guaranteed to be of the best quality of their respective kind (unless otherwise specifically authorized in writing by the **Government Medical College Haldwani**) and shall be free from faulty design (to the extent such design is not furnished by the Medical College Haldwani), workmanship and materials and to be of sufficient size and capacity and of proper materials so as to fulfill all conditions in all respects and operating conditions, if any specified in the Purchase Order.
24. 100% payment would be released within 60 (Sixty) days from the date of receipt of complete items at the Central Drug Store, Dr. S.T Govt. Hospital Haldwani & associated hospital of Government Medical College, Rampur Road, Haldwani, Distt:- Nainital (Uttarakhand)
25. Delivery time period shall be maximum of (05) five weeks from the date of purchase order and no variation shall be permitted normally without prior authorization obtained from competent authority. In the event of delay in making delivery by the supplier, it will be at the discretion of the Government Medical College Haldwani to receive delivery or Purchase from other available source at higher price and the differential amount of said purchase can be recovered from the Bills/EMD of the supplier.
26. Forced Majeure shall mean and be limited to the Any war/ hostilities, Any riot or civil commotion, Any earthquake, flood, tempest, lightning or other natural physical disaster, Any strike, or lock out (only those exceeding 10 continuous days in duration) affecting the performance of the supplier's obligation.
27. The supplier shall intimate the **Principal Government Medical College, Haldwani** by a registered letter duly certified by Local Chamber of Commerce or Statutory authorities, at the beginning and end of the above causes of delay, within seven (7) days of occurrence and cessation of such Forced Majeure conditions. In the event of delay lasting for over one month, it arising out of causes of Forced Majeure, the Government Medical College, Haldwani reserves the right to cancel the Purchase Order and the provisions governing termination stated under Articles Act shall apply.

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28. In the event of delay in delivery and/ or unsatisfactory manufacturing progress and supply, the **Government Medical College, Haldwani** has the right to cancel the Purchase Order in whole or in part without liability for cancellation charges.
29. In the event of rejection of non-conforming goods the Vendor shall be allowed, without any extension of delivery time to correct the non-conformities. Should however the Vendor fail to do so within the stipulated time, the Government Medical College, Haldwani may cancel the Purchase Order.
30. In the event of delay in making delivery by the supplier, it will be at the discretion of the **Principal Government Medical College, Haldwani** to receive delivery or Purchase from other available source at higher price and the differential amount of said purchase can be recovered from the supplier's pending payment/ EMD/ security.
31. No payment shall be made for rejected goods/ materials nor the suppliers would be entitled to any claim for such Items /materials.
32. Rejected goods /materials would be removed by the suppliers from the site within two weeks of the date of rejection at their own cost. In case the goods/ materials are not removed, they will be auctioned at the risk and responsibility of the suppliers without any further notice.
33. For delays arising out of Forced Majeure, the supplier shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Forced Majeure and neither the Government Medical College, Haldwani nor the supplier shall be liable to pay extra cost provided it is mutually established that Forced Majeure conditions did actually exist.
34. In case of not honoring the Purchase Order the **Principal Government Medical College, Haldwani** will have the right to impose penalty as deemed fit and to resort to make purchase at the supplier's cost and risk and also to forfeit the security deposit/EMD/Performance Bank Guarantee of the supplier or to debar the supplier from entering in to any contract with the Government Medical College, Haldwani.
35. In the case of non-supply of materials/goods within the stipulated period, it will be at the discretion of the **Principal Government Medical College** to accept delivery with late delivery clause @ ½% per week to the maximum extent of 5% of the ordered value for delayed supplies as liquidated damages or to accept the delivery without any late delivery charges.
36. All disputes and questions, if any arising between the **Government Medical College, Haldwani** and the Vendor out of or in connection with the terms and conditions contained herein as to the construction or application thereof, or the respective rights and obligations of the parties there under or as to any clause or thing herein contained or by reason of the supply or failure or refusal to supply any Items /materials or as to any other matter in any way relating to these, shall be referred to a single arbitrator, in case the parties agree upon one, otherwise two arbitrators, one to be appointed by the Vendor and the other by the **Government Medical College** and an umpire in accordance with and subject to the provision of Indian Arbitration Act, 1940 for any statutory replacement or modifications thereof for the time being in force. The venue of such arbitration shall be at **Haldwani, Uttarakhand (India)**. The decision of the arbitrator shall be final and binding upon both the parties. The jurisdiction of Nainital Courts only shall be the venue for settling legal disputes if any.

(Dr. C.P Bhisora)
PRINCIPAL
GOVERNMENT MEDICAL COLLEGE
HALDWANI (NAINITAL).

Tender Document

CHAPTER-3

The requirements of goods for Government Medical College & it's associated hospital is as follows: -

Sl. No.	Description of Items	Qty. (Approx.)
1	Inj.Snake venom Antiserum	600

Note: -

1. The quoted product should be of high quality.
2. The quality certification such as ISI, CE should also be submitted wherever applicable.
3. All the products should comply to Drugs & Cosmetic Act. 1940 & amended thereon.
4. The tenderer will arrange to bring the sample of offered items to demonstrate at Conference hall of Dr. Susheela Tiwari Govt. Hospital Haldwani for technical evaluation as per the instruction of the Purchase Committee.
5. The manufacturing should have ISO equivalent certification

CHAPTER-4

The requirements of goods for Govt. Medical College & it's associated hospital are as follows:-

Sl. No.	Description of Items	Qty. (Approx.)
1	Inj.Snake venom Antiserum Packing:- PFS Each ml. neutralizes: 0.6mg. of Cobra Venom (Naja naja,0.45 mg. of common krait venom) (Bungarus Caeruleus), 0.60 mg. of Russells viper venom (Vipera Russelli, 0.45 mg. of saw scaled viper venom) (Each carinatus)	600

Note: -

1. The quoted product should be of high quality.
2. The quality certification such as ISI, CE should also be submitted wherever applicable.
3. All the products should comply to Drugs & Cosmetic Act. 1940 & amended thereon.
4. The tenderer will arrange to bring the sample of offered items to demonstrate at Conference hall of Dr. Susheela Tiwari Govt. Hospital Haldwani for technical evaluation as per the instruction of the Purchase Committee.
5. The manufacturing should have ISO equivalent certification

CHAPTER-5**Price Schedule:**

The Tenderer should fill up the annexure (B) as given in the tender booklet and submit it in their financial bid after duly filled up. The bidder can submit its rate/ price details in following format

Price bid format

Sl.No. (As given in tender booklet)	Description of Goods	U/M	Unit Rate	Tax & Other Charges per unit	Gross Unit Rate
(1)	(2)	(3)	(4)	(5)	(4+5)

- The price quoted should be in Indian Rupees & on F.O.R. site i.e.; **Central Drug Store, Dr. Susheela Tiwari Government Hospital in Haldwani-263139 District-Nainital (Uttarakhand)** basis inclusive of all levies and duties except VAT/taxes which should be indicated in the offer clearly. If the rates of VAT/Trade Tax are not mentioned it will be presumed that the quoted rates are inclusive of VAT/Trade Tax.
- The price proposal should be submitted in **Financial Bid (Part-II)** In absence of that the Tender will be rejected.

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CHAPTER-6

ANNEXURE "A"

PART- I TECHNICAL BID

(PLEASE COMPLETE THE FORM & ENCLOSE NECESSARY DOCUMENTS WHERE REQUIRED OTHERWISE THE TENDER WILL BE REJECTED)

1. Name of the Firm :
2. Address :
3. Telephone No. :
4. Fax No. :
5. Earnest Money
(F.D.R/ Bank Guarantee no. & Amount) :
6. No. of years of existence :
7. Any previous business :
8. Turnover (Last 3 F.Y.) :
(C.A Certified Document to be enclosed)
9. Supplies in India (reference of :
Institutions/Hospital
10. No. Of trained Engineers :
11. Service station/maintenance facility:
(Specially in Uttarakhand)
12. Sale Tax/commercial tax Registration No. :
(Self attested/attested copy attached)
13. Sales Tax/commercial tax clearance certificate:
(Self attested/attested copy attached)

Tender Document

ANNEXURE "A" (Contd.)

14. An affidavit from notary that the firm has never been black listed (Original attached) : Yes/ No
15. Distributorship/Dealership certificate of The company for which tender has been Submitted. :
6. Schedule of technical particulars (Compliance / Deviation Statement to be enclosed) :
17. I/We have read all the terms & Conditions of tender and accepted them in full. : Yes/ No
18. Drug License no (Self attested/attested copy attached) : Yes/ No

(SIGNATURE)
SEAL

DECLARATION

I/We declare that the information supplied above is true & correct.

(SIGNATURE)
SEAL

- N.B.**
- 1. If the formalities regarding Technical bid are not complied with, Part-II of tender bid shall not be opened.**
 - 2. The sealed cover of this part shall be subscribed "Tender-Bid Part-I (Technical Bid)".**
 3. The tenderer will arrange to demonstrate the offered items for technical evaluation in the conference hall of Dr. Susheela Tiwari Government Hospital Haldwani as per the intimation by the Purchase Committee. Failure to demonstration of the offered item by supplier in stipulated period will attract rejection of the bid.
 4. For technical evaluation of the Quoted items, the tenderer will bring the samples for demonstration on the specified date. The list of samples is to be submitted to the purchase Deptt. of Govt. Medical College, Haldwani before opening of Technical bid otherwise the quoted items will not be considered for evaluation.

Tender Document

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Annexure: (B)

PART II - FINANCIAL BID

(PLEASE COMPLETE THE FORM & ENCLOSE NECESSARY DOCUMENTS WHERE REQUIRED OTHERWISE THE TENDER WILL BE REJECTED)

1. Name of the firm :
2. Address :
3. Telephone No. :
4. Fax No. :
5. Terms of payment and other condition :
6. List of Prices :
7. Any other details such as delivery schedule :

**(SIGNATURE)
SEAL**

- N.B.**
1. This part shall be opened only on the satisfactory acceptance of Part-I of Tender Bid as well as satisfactory demonstration of medical consumable items & acceptance by the technical committee.
 2. The sealed cover of this part shall be subscribed "Tender Bid Part II (Financial Bid)." Ensure that Price information are not included in Part-I (Technical Bid) otherwise the Tender will be rejected.
 3. Tenderer should clearly mention the tax, VAT duties and any other levies applicable apart from the price in their offer.
 4. Quote individual prices for every Items mentioning its tender sl. no. The separate sheet can be used for providing the price Information in detail.

CHAPTER-7

- Performa of Authority letter. The Authority letter can also be submitted in the company letter head as per the respective Principal company's policy

Performa of Authority letter

Ref. No.

Date:-

To,

The Principal,
Government Medical College
Haldwani-263139
District - Nainital
Uttarakhand

Ref: Tender Notice No.

Dear Sir,

We who are established and reputed manufacturers of having factories at.....and..... do hereby authorize (Name and address of agents) to submit a bid, and subsequently negotiate and sign the contract with you against the above tender.

We hereby extend our full guarantee and warranty as per the Tender conditions and also responsible for providing warranty services and AMC & CMC services directly or through authorized service provider as per the conditions agreed upon for the supply of equipment and services by the above firm against this tender.

Yours faithfully,

NAME OF MANUFACTURER/ DISTRIBUTORS & SIGNATURE WITH SEAL

NOTE : This letter of authority should be on the letter head of the manufacturer/ distributor and should be signed by a person competent and having the power of attorney to bind the manufacturer/ distributor. It should be included by the Bidder in its Technical bid.

Tender Document

Format for Affidavit

(to be executed on `10 non Judicial stamp paper & should be duly notarized)

Ido hereby solemnly affirm and declare as under:-

1. That I am (the Partner/sole proprietor/.....of M/S.....
2. That the firm M/S..... has never been debarred/ Blacklisted/ prosecuted by Central Govt. or any state Govt. departments/any other agency for any reason.
3. That we undertake the validity period of the tender will be 365 days from the bid opening date.
4. That the rates quoted against tender no.....due on.....is not higher than those quoted to any other Govt. undertaking/DGS&D or approved in any prevailing Rate Contract for the same items in similar terms.
5. That We hereby certify that if at any time, information furnished by us is proved to be false or incorrect, we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money.

Verified that the contents of my above affidavit are true to the best of my knowledge and belief and nothing has been concealed there in.

Deponent

Date

Tender Document